

**APPLICATION FOR DOCUMENTS**

**UNDER THE COMMONWEALTH FREEDOM OF INFORMATION ACT 1982**

You do not have to use this form. A letter containing the same information will do.

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**An important COVID-19 notice before submitting your request:**

Your FOI request may be subject to a delay due to mandatory COVID-19 response measures impacting the GBRMPA's staff, meaning that your request may not be able to be actioned within statutory timeframes.

Further information is available on our [Freedom of Information webpage](#).

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Send your application to either of the following addresses:

**Post:** The FOI Contact Officer c/- Legal Services Great Barrier Reef Marine Park Authority PO Box 1379 TOWNSVILLE QLD 4810

**Email:** FOI@gbrmpa.gov.au

To: **Great Barrier Reef Marine Park Authority**

Name of Applicant:

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Your address in Australia to which notices should be sent:

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Phone no.: .....(Work) .....(Home)

Fax no.: .....

Email address: .....

(The *Freedom of Information Act 1982* does not require you to supply a phone or fax number but doing so will make it easier for the GBRMPA to consult you about your application.)

Do you consent to receiving communications regarding your FOI request by email? Yes/ No

I am applying for the following document/s:

(Give as much information as you can about the document/s. For example, the file number or date of the document/s (if you are seeking documents within a specific timeframe) or describe as accurately as you can what the contents of the document/s may be. If the space below is insufficient please attach a separate sheet.)

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Do you want draft documents? Yes/ No

(Often there are several drafts of documents in existence. If you do not specify that you are only after finalised documents these drafts may be included within the scope of your request.)

Signature of Applicant: ..... Date: ...../...../.....